

Student Name: \_\_\_\_\_ Major: \_\_\_\_\_

Residency Site: \_\_\_\_\_ Residency Dates: \_\_\_\_\_

Ministry Mentor/Coach: \_\_\_\_\_ Coach Email: \_\_\_\_\_  
(will be the student's primary residency supervisor)

### PURPOSE & GOAL

The purpose of this agreement is to outline expectations regarding the residency requirements for a Hope International University undergraduate student.

The goal of the residency is to develop the resident in any and all ministry skills including practical ministry skills, people skills, communications skills, etc. (see Residency Details and Development Plan, page 2 ).

### HOPE INTERNATIONAL UNIVERSITY AGREES

1. That the Residency Director shall act as a liaison between the college and the residency site, and shall be available for contact in the event of any problem or change in relation to student or site. Contact info: Phil Towne (714) 879-3901 x1284, pbtowne@hiu.edu.
2. The student shall be instructed to adhere to the administrative policies, rules, schedules, standards, and practices of the residency site.
3. The Residency Director will be responsible for assigning a residency grade.

### RESIDENCY SITE AGREES

1. To provide 300 hours per semester of Ministry Residency experience. This must include practical ministry opportunities such as leading, teaching, and organizing, as well as intentional personal and spiritual growth.
2. To provide ministry mentoring/coaching and developmental feedback a minimum of 1 hour per week.

That meeting will be held weekly on \_\_\_\_\_ at \_\_\_\_\_  
(day of the week) (time of day)

3. Fill out the required evaluations (2x per semester) initiated by the student.
4. To give the resident at least one and preferably two days off per week.
5. q (optional, but preferred) Provide room and board for the resident if away from campus.
6. q (optional, but preferred) Provide compensation package (please explain). \_\_\_\_\_
7. To submit mentor's resume and summary of ministry philosophy to HIU with this contract.
8. To contact the University's Title IX Coordinator, Dr. Mark Comeaux (phone: (714)879-3901 x1211, email: mcomeaux@hiu.edu) should the resident learn of any student issue related to sexual harassment, discrimination, and sexual assault. Additional information on the University's harassment policies can be found at this link: [https://www.hiu.edu/pdf/Title\\_IX\\_Compliance\\_121114.pdf](https://www.hiu.edu/pdf/Title_IX_Compliance_121114.pdf).

### RESIDENT AGREES

1. Meet with residency supervisor once a week for evaluation and development
2. Complete all assignments through Canvas

4. To give a C 0.Pn-0..hySu632 i \_\_\_\_\_





Please list below one or two ways in which you hope to grow spiritually and/or personally this semester. Students should work with mentors to identify and strategize on how these areas will be developed over the course of the semester.

Spiritual/Personal Growth: \_\_\_\_\_

Use the following guidelines to help you plan out each goal:

Specific: What one or two areas of spiritual/personal growth will you strive to accomplish?

Measurable: How will you know when you have reached this goal? How do you measure your progress?

Achievable: Is this goal achievable with realistic effort and commitment? What skills are needed? What resources are necessary? How does environment impact your goal?

Relevant: Why is this goal significant to your life? Is this goal in alignment with the overall mission of your residency ministry site?

Timely: When will this goal be achieved? (Can you realistically complete this goal within one semester of residency, or should this be spread over the year?)

Examples of Skills/Competencies:

- Self-Care – Knows the importance of taking care of self, physically, spiritually, emotionally
- Learn from Mistakes
- Time Management
- Communication – timely and effective communication (verbal/email/calls/texts/etc.)
- Initiative – ability to see what needs doing and taking action
- Teachable
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